



# Public Document Pack

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This meeting will be live steamed – please use this link to watch the meeting

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6 May 2021

## ANNUAL COUNCIL MEETING

To all Members of the Council

You are summoned to attend the Annual Council Meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 19 May 2021** at **6.00 pm** to transact the business set out below:

A handwritten signature in black ink, appearing to read "N. V. Lynn".

Nigel Lynn  
Chief Executive

**PLEASE NOTE:** *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

*This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>*

*For further information on the items to be discussed, please contact: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)*

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. MINUTES

To approve as a correct record the Minutes of the Extraordinary Meeting of the Council held on 12 May 2021 and the Full Council meeting also held on 12 May 2021, which will be circulated *separately*.

4. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

5. RETIRING CHAIR'S ANNOUNCEMENTS

To receive such announcements as the retiring Chair may desire to lay before the Council.

6. APPOINTMENT OF CHAIR OF THE COUNCIL

In accordance with Part 3 of the Constitution, Procedure Rule 13, to appoint Councillor Jim Brooks as Chair of the Council for the ensuing year.

The newly elected Chair will then make and subscribe the statutory declaration of acceptance of office.

7. VOTE OF THANKS TO RETIRING CHAIR

To propose a vote of thanks to Councillor Amanda Worne for the services rendered by her as Chair of the Council during the last year.

8. APPOINTMENT OF VICE-CHAIR OF THE COUNCIL AND CHAIR ELECT

In accordance with Part 3 of the Constitution, Procedure Rule 13, to appoint Councillor Samantha-Jayne Staniforth as Vice-Chair of the Council for the ensuing year and Chair Elect of the Council for 2022/23.

The newly elected Vice-Chair will then make and subscribe the statutory declaration of acceptance of office.

9. NEW CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chairman may desire to lay before the Council.

10. APPOINTMENT OF THE LEADER AND DEPUTY LEADER OF THE COUNCIL

To appoint the Leader and Deputy Leader of the Council in accordance with Article 6(1) and (2) of the Constitution.

11. APPOINTMENTS TO COMMITTEES

To agree the membership of the Council's Committees, Service Committees, Regulatory Committees, Working Parties and Panels, including the appointment of the Chair and Vice-Chair. (This report will be circulated separately).

12. REPRESENTATION ON OUTSIDE BODIES

To appoint the Council's representatives to Outside Bodies in line with Council Procedure Rule 30.1 [Nominations to Outside Bodies]. (This report will be circulated separately).

13. APPOINTMENT OF COUNCILLOR DIRECTORS OF ANY COUNCIL OWNED PROPERTIES

There are no appointments to report.

14. APPOINTMENT OF OTHER GROUP LEADERS

To note the appointment of other Group Leaders. (This report will be circulated separately).

15. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution:-

That under Section 100A(4) of the Local Government Act 1972, the public and accredited representatives from newspapers be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Part 1 and Part 5 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

16. APPOINTMENT TO THE POST OF GROUP HEAD OF LAW & GOVERNANCE (MONITORING OFFICER) - EXEMPT - PARAGRAPH 1 - INFORMATION RELATING TO ANY INDIVIDUAL)

This report will be circulated *separately* to this agenda.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)

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